

EXHIBIT A SCOPE OF SERVICES

A. Guiding Principles

1. Contractor will maintain the trust she has built with community members in all actions performed under this agreement.
2. Contractor will speak truthfully, candidly, and with consistent messaging to all stakeholders.
3. The community message will be Contractor is supporting the Collaborative Agreement in the City Manager's Office.
4. Given the significant scope of this contract project and the many stakeholders involved, Contractor and the City Manager's Office will work to support one another in this endeavor. Contractor will coordinate and secure cooperation from all stakeholders, and the City Manager's Office will provide support in the form of participation in meetings as appropriate provided Contractor notifies City of all meetings at which City participation is requested, and such notice is given at the time those meetings are scheduled or rescheduled, or within a reasonable time thereafter.

B. Contractor shall provide the following services in support of the work of the Manager's Advisory Group (MAG) and the Collaborative Agreement Sustainability Initiatives:

1. **Provide consultation and trainer services for the revitalization and reconstitution of the City of Cincinnati's Manager's Advisory Group (MAG), which shall include:**
 - Assisting the City Manager with recommendations of community members to join the MAG;
 - Monthly meetings with an Assistant City Manager and other City staff as identified by the Assistant City Manager to review key MAG planning items, initiatives, and MAG agendas;
 - Advising and consulting with the City Manager on community perspectives as issues related to the Collaborative Agreement and MAG arise;
 - Drafting and delivering a summary report to the City Manager regarding the status of the 2017 Collaborative Refresh recommendations that have been accomplished and those that are outstanding, and working collaboratively with the incoming Chief of Police and the incoming City Manager to develop a facilitative plan for moving forward;
 - Meeting with an Assistant City Manager and the Director of Office of Performance and Data Analytics to develop a framework for reporting key public safety data to the MAG; and
 - Serving as lead trainer for the MAG to:
 - Develop, implement, and provide collaborative agreement training curriculum for current MAG membership, which curriculum must include but is not limited to the history and key components of the collaborative agreement; and
 - Develop, implement, and provide one-on-one on-boarding training for newly appointed members of MAG, including submission of a detailed agenda to an Assistant City Manager at least 48-hours in advance. In the event any group MAG training is planned, notice shall be provided to an Assistant City Manager before the session is scheduled to allow for coordination of schedules to allow one or more